

**FIELD TRIP OR OTHER ACTIVITY NOTIFICATION / PERMISSION –  
CHILD CARE CENTERS**

**Use of form:** Use of this form is voluntary; however, completion of this form meets the requirements of HFS 45.04(6)(a)2., HFS 46.04(4)(a)4. and 46.04(6)(a)4., and HFS 55.41(4)(a)4. Personally identifiable information gathered on this form will be used only to verify compliance with licensing rules. This form may be used both to notify parents of the specific date, time and destination of field trips which require the use of a vehicle and to obtain parental authorization for a child to participate in and be transported to and from a field trip. Note: CFS-62 also contains a section for obtaining authorization from a parent to participate in field trips.

**Instructions:** Complete the form and submit to the parents / guardians for their signature prior to the date of the impending field trip.

Name – Center or Day Camp

Name – Child

Date(s) – Field Trip or Other Activity

Destination

I authorize the facility listed above to take my child on a field trip or other activity on the date(s) indicated.

SIGNATURE – Parent or Guardian

Date Signed

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