

**Northern Door Children's Center  
Scholarship Information**

To: Parents of NDCC Children

From: NDCC Board of Directors

RE: Scholarship Funds Available

Attached is an application for scholarship funds, which NDCC has available, thanks in part, to the generosity of the United Way of Door County. This letter is intended to help clarify eligibility and to encourage eligible individuals/families to apply.

In an attempt to ensure confidentiality for those families who do apply, a two-member committee has been established, which will review all applications and then take recommendations to the full Board of Directors. Names of recipients will be known only to the committee members, Center Director, and bookkeeper.

Income guidelines are as follows:

| Size of Household | Income       |             |            |
|-------------------|--------------|-------------|------------|
|                   | Annual       | Monthly     | Weekly     |
| 2                 | \$61,053.00  | \$5,087.00  | \$1,175.00 |
| 3                 | \$76,966.00  | \$6,413.00  | \$1,480.00 |
| 4                 | \$92,880.00  | \$7,740.00  | \$1,787.00 |
| 5                 | \$108,793.00 | \$9,066.00  | \$2,093.00 |
| 6                 | \$124,706.00 | \$10,392.00 | \$2,416.00 |

Add \$5,000.00 (annual) for each additional dependent (a person for whom you provide more than ½ of his/her expenses).

Please understand these are guidelines only, and you may have special circumstances which could make you eligible, even if you do not fall within these income guidelines. Scholarship funds awarded may vary each contract depending on the funds available and the number of eligible applicants. For this reason, scholarship applications must be submitted with each new contract. **In addition all items on the Scholarship Application checklist must accompany each application, each contract period.**

If you have any questions, please do not hesitate to contact the committee via the Center Director.

Sincerely,

Scholarship Assistance Committee

02/24

**Northern Door Children's Center  
Scholarship Application**

Family Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Names of Children Attending NDCC: \_\_\_\_\_

Current Schedule Children Are Attending: \_\_\_\_\_

Total Weekly Cost: \_\_\_\_\_

1. What is your household's gross income? \_\_\_\_\_ Does this include one or two incomes? \_\_\_\_\_

2. What is your total of your average monthly expenses? \_\_\_\_\_

3. Are you a seasonal worker? YES / NO                      Spouse? YES / NO / NA

4. Are you currently working? YES / NO                      Spouse? YES / NO / NA

    If yes, where? \_\_\_\_\_

    If no, why not? \_\_\_\_\_

5. Have either of you lost or refused employment during the past four months? YES / NO If yes, why? \_\_\_\_\_

6. Are you receiving any of the following?:

    a. Govt. Assistance YES / NO

    b. Child Support YES / NO

    c. Social Security YES / NO

    d. Any other extra source of Income? YES / NO

    e. Reimbursed child care YES / NO

7. Do any of your children have a natural or adoptive parent who is currently not residing in your home? YES / NO

8. Do you currently pay support to someone who does not currently reside in your home? YES / NO

9. Are there any other special circumstances you wish to include: (Please use the back of this page if additional space is needed.)

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\*\* Please include a copy of most recent tax statement. Please also include a copy of current paystubs if your financial situation is significantly different than that which is reflected on your tax statement.

\*\*\* Please note: Amount of scholarship funds awarded may vary from contract to contract, depending on amount of funds available and number of eligible applicants. Extra funds may be available at the end of our fiscal year.

I understand all questions and statements on this application form and that I may have to submit other documents or proof to any of the above answers. I also understand that Northern Door Children's Center may contact other persons or organizations to obtain the necessary proof of my eligibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Scholarship Application Checklist

All of the following items must be included with this application for it to be considered complete and eligible for consideration. Failure to include attachments will result in the application being excluded from consideration.

Please check each item as you complete.

Most recent tax statement and current paystubs if applicable

Scholarship application complete (all questions answered)

Signature on application

Current child care fees owed to NDCC are paid to date

Scholarship application submitted at the time of contract signing

Revised 04/18